



**St. Tammany Parish Public Schools**  
**a<sup>3</sup> Virtual Academy Summer Session for Repeat Credit**  
<http://virtualacademy.stpsb.org>

**Session Dates:**

**June 6, 2022 - July 14, 2022**

**Registration Deadline:**

All applications submitted by email, fax or mail  
must be postmarked by Monday, May 30, 2022  
at 3:00 p.m.

**Mail/Fax/Email Applications to:**

Robert DeRoche  
706 W. 28<sup>th</sup> Ave.  
Covington, LA 70433

Phone: (985) 727-5518

Fax: 985-898-6482

Email: [robert.deroche@stpsb.org](mailto:robert.deroche@stpsb.org)

**Registration in STPSB summer school is available for currently enrolled students in grades 9-12.**

**All summer session courses will be offered online only.**

**Summer School online coursework can be done from any home computer with internet access.**

**Students/Parents are responsible for computer with internet access.**

**Courses:**

- **Half credit:** Either an A semester or B semester course.
- **Repeat Credit:** A repeat credit course is one that has already been attempted by the student. All requests for repeat credit must be accompanied by a school representative signature and a copy of the student's transcript or report card proving the course has been attempted. Grades can be printed from JPAMS.
  - **All repeat credit courses in the summer will be offered as credit recovery courses only.**
  - **Credit recovery** Self-paced course that allows a student to "test" out of material they have mastered. In areas that a student does not master, the student will be assigned lessons to review his/her skills.
- **New Core and Elective Credits will not be offered in summer school.** All new credit courses and elective credits must be taken during the school year.
- There must be a minimum of five requests to offer a course online.

**Costs:**

- No fee for summer school 2022

**Payments:**

- No fee for summer school 2022

**Registration Information:**

- Students can take a maximum of **2 half credit courses** in the summer.
- Parents are responsible for enrolling their child in the correct summer course(s). If you are unsure contact your school administration and/or guidance counselor.

**Registration Checklist:**

- Completed Registration Form. **Maximum of two half credit courses selected on the registration form.**
- Copy of the student's transcript or report card.
- Principal/School Representative Signature**

**\* All items above must be included in order to consider the application complete. Any incomplete registration packets will not be processed.**

**Grades:**

1. The student **MUST** complete the course (all assigned work, unit tests and final exam). If the student fails to complete all assigned work in the course, zeros will be given for all uncompleted work.
2. Final Grades are emailed to the student's STPSB Gmail account. Parents and guardians are responsible for tracking the student's grades and progress in Edgenuity.
3. St. Tammany students' grades are reported to their high school. Students are responsible for checking with their guidance counselor at the beginning of the school year to make sure summer grades are on their transcript.
4. **Non-St. Tammany public school students** are responsible for requesting final grades be sent to their school. The school's contact person and email address must be provided.

**Coursework:**

The student has the entire summer session to complete and pass all sections of the courses in which they enrolled. All coursework, tests, and exams must be completed on or before the closure of the session. Credit Recovery courses are self-paced. How long your student spends working in his/her course(s) daily will determine how quickly they will finish the course(s). If a student completes the course before the end of the session, he/she is done with summer school for that course.

**Tutoring:**

- If your child needs help with their course, the assigned teacher can provide help with the course via Zoom. To request assistance, the student/parent should email their assigned teacher and request help.

**Make up work:**

1. Student coursework is available 24 hours a day 7 days a week. Therefore, there are NO MAKEUP dates for any assignments or tests the student fails to complete by the end of the summer session. ALL coursework, tests and exams MUST be completed by the close of the summer session.
2. Family vacations are allowable, however, it is the student and parent's responsibility to ensure the coursework is being completed during the vacation. Lack of forward progression in the course during this time is not a valid excuse and the student will not be granted an extension.
3. A doctor's note is only required in the summer sessions if the student has a major illness that prevents them from working for an extended period of time (more than a week). In the event that this occurs, contact the Virtual Academy Coordinator, Robert DeRoche at [robert.deroche@stpsb.org](mailto:robert.deroche@stpsb.org) or 985-727-5518.

**Dropping Courses:**

- Dropping a course **BEFORE** the session has begun may be requested in writing by a parent or guardian. A grade will not be recorded on the student's transcript if dropped before the session begins.
- If the parent or guardian drops the course **AFTER** the session begins, a grade will be recorded on the students' transcript.

